

Ashwellthorpe & Fundenhall Parish Council

Parish Council Meeting

I give notice of a meeting and summon members to attend.

The meeting will be held at Thorp Hall

on **Tuesday 19th November 2024 7.30 pm**

Members of the public are welcome to attend.

Signed: T Higlett
Clerk to Parish Council

Date: 11th November 2024
Email: clerk@ashwellthorpeandfundenhall-pc.gov.uk

AGENDA

1. To consider apologies for absence
2. To receive declarations of Interest for items on the agenda and to consider any requests for dispensations.
3. Public open forum
 - a) Input from Public.
 - b) Reports from County and District Councillors.
4. To approve the minutes of the meeting held on the 15th October 2024
5. Matters arising from previous Minutes.
To hear an update and to consider any necessary action with regard to the following:
 - a) Parish Council office
 - b) Ownership of land on Old Hall Close
 - c) Ownership of land on the Wood Farm Development
 - d) Purchase of additional noticeboard – revised quotation
6. Planning.
 - a) To receive a report on plans accepted/refused by South Norfolk Council. 2024/2085. App Type: Removal/Variation of Condition. Location: Land West of Rose Farm The Street Ashwellthorpe. Proposal: Variation of condition 2 of permission 2021/2390 (Erection of two storey dwelling and double garage) - revised house design. Decision: Approval with Condition's(Delegated) Date of decision: 29 October 2024
7. Administrative Issues
 - a) To note clerk's pay increase as per NJC terms and conditions back dated to 1st April 2024.
 - i. Alan Arber – Clerks pay increase backdated to April 2024 till August 24
 - ii. T Higlett – Clerks pay increase backdated to 1st September 2024
 - b) To appoint parish council representative to Thorpe Hall
8. Finance
 - a) To note councils current financial standing
 - b) To approve payments
 - I. Community Action Norfolk – Play Equipment Training - £60.00
 - II. T Higlett – September/October/November salary - £967.71
 - III. HMRC Clerks taxation – 241.80
 - IV. HMRC underpayment of taxation for A Arber £18.54
 - V. Omache Gardens October/November £715.00
 - VI. T Higlett – Reimbursement Remembrance wreath's £44.48
 - VII. J Ives – reimbursement of purchase of plants £100.15
 - VIII. Ashwellthorpe Church £250.00
 - IX. Fundenhall Church £250.00
 - c) To note Direct Debit Payments
 - N Power - £60.87

- d) To update on bank signatories
- e) To discuss Budget 2025/26
- 9. Highways
 - a) To discuss issues with speed awareness machines and downloading of information
- 10. Village matters
 - a) Footpaths
 - b) To consider relocating dog waste bin opposite Old Hall Close
 - c) To appoint a councillor to carry out regular checks of defibrillator.
- 11. Thorpe Hall – Playing field
 - a) Playground equipment risk assessment training
 - b) Planning application - parish council signage
- 12. New issues
 - a) To discuss ownership of land on Traicie Road.
 - b) Shopper's park and ride for village.
- 13. Correspondence
 - a) Broadland and South Norfolk Business Awards 2025
 - b) Community Action Suffolk – Insurance for parish councils
 - c) Broadland & South Norfolk Design Code - 2nd public consultation
 - d) Cllr Rowett – Freight Challenges
 - e) South Norfolk Unauthorised Encampment Guidance
 - f) Relocation of dog waste bin opposite Old Hall Close
- 14. General Parish Issues (for information only)
- 15. Date of next meeting – Date to be arranged