

Ashwellthorpe & Fundenhall Parish Council

Parish Council Meeting

I give notice of a meeting and summon members to attend.

The meeting will be held at Thorp Hall

on **Tuesday 15th October 2024 7.00 pm**

Members of the public are welcome to attend.

Signed: T Higlett
Clerk to Parish Council

Date: 9th October 2024
Email: clerk@ashwellthorpeandfundenhall-pc.gov.uk

AGENDA

1. To consider apologies for absence
2. To receive declarations of Interest for items on the agenda and to consider any requests for dispensations.
3. Public open forum
 - a) Input from Public.
 - b) Reports from County and District Councillors.
4. To approve the minutes of the meeting held on the 24th September 2024
5. Matters arising from the Minutes.
 - a) Maintenance of land on Old Hall Close.
 - b) Responsibility for maintenance of small parcel of land on Wood Farm Dev.
 - c) Location of Bleed Kit.
 - d) Purchase of noticeboard
 - e) Document sharing
6. Planning.
 - a) To receive a report on plans accepted/refused by South Norfolk Council.
7. Administrative Issues
 - a) Purchase of lap top and relevant software
 - b) To agree job description and contract of the new Parish Clerk.
 - c) Gov.uk email addresses
 - d) To update on bank signatories
 - e) EE contract expiry date
8. Finance
 - a) To note councils current financial standing
 - b) To approve payments
 - I. T Higlett – postage stamps £10.80
 - II. HMRC previous clerks taxation £267.80
 - c) To note payments raised between meetings
 - d) To note receipts
 - South Norfolk second half precept
 - e) To note payments received after publishing agenda
 - f) Payments approved in budget 2024/25
 - Npower – streetlight electricity
 - EE – Mobile internet.
 - g) To approve clerks overtime.
9. Delegation arrangements to the Clerk
10. Purchase of Poppy wreath for St Nicholas and All Saints Churches
11. Highways
 - a) To discuss the overseeing of the Speed awareness machines.
 - b) Speed awareness machine - Parish Partnership Scheme for Highways Improvements.
 - d) Verges overgrown on Church Lane, Fundenhall
12. Village Maintenance

- a) Footpaths
- b) Signposts obscured by hedging.
- c) Thorpe Hall
 - I. Play Area Inspection training.
 - II. Playground equipment risk assessment.
 - III. Proposed planning application for erection of playground signage
 - IV. To update on use of office.
- 13. New Items
 - a) To discuss ownership of Land on Traicie Road
 - b) Park and Ride for village.
- 14. Consultation:
 - a) Broadland & South Norfolk Design Code - 2nd public consultation.
- 15. Correspondence
 - Norfolk County Council Grit bin audit
 - Norfolk PTS – Autumn seminar
 - South Norfolk Winter Fuel Grant
 - Norwich to Tilbury Project update
 - Hedgecutting around the village.
 - Temporary road closure – Tharston and Hapton
 - Temporary road closure Bracon Ash
- 16. General Parish Issues (for information only)
- 17. Date of next meeting – 19th November 2024