

# Ashwellthorpe & Fundenhall Parish Council

## Parish Council Meeting

I give notice of a meeting and summon members to attend.

The meeting will be held at Thorpe Hall  
on **Tuesday 10<sup>th</sup> December 2024 7.30 pm**

**Members of the public are welcome to attend.**

Signed: T Higlett  
Clerk to Parish Council

Date: 4<sup>th</sup> December 2024  
Email: clerk@ashwellthorpeandfundenhall-pc.gov.uk

## AGENDA

1. To consider apologies for absence
2. To receive declarations of Interest for items on the agenda and to consider any requests for dispensations.
3. Public open forum
  - a) Input from Public.
  - b) Reports from County and District Councillors.
4. To approve the minutes of the meeting held on the 19<sup>th</sup> November 2024
5. Matters arising from previous Minutes.  
To hear an update and to consider any necessary action with regard to the following:
  - a) Ownership of land on Old Hall Close
  - b) Ownership of land on the Wood Farm Development
  - c) Planning application for signage on playing field.
  - d) Relocation of dog waste bin opposite Old Hall Close
6. Planning.
  - a)2024/3481. Proposal: Erection of four dwellings (use class C3) and associated works including access, parking, landscaping and associated infrastructure  
Location: Land North Of The Street Ashwellthorpe. Applicant: Vincent Ferrer Homes Ltd. Application Type: Full Planning Permission
  - b)Correspondence from South Norfolk. Appeal against Enforcement Notice made to the Secretary of State against South Norfolk regarding appeal against 'Without Planning Permission'.
7. Administrative Issues
  - a) To receive the External Auditors Report and note any actions
  - b) To set the dates for the Notice of Conclusion of audit
8. Finance
  - a) To note councils current financial standing
  - b) To approve payments
    - I. PKF Littlejohn – External audit £252.00
    - II. T Higlett – Salary December 2024
    - III. HMRC Clerks taxation –
    - IV. T Higlett – postage stamps £13.20
    - V. T T Jones Electrical – Street light maintenance - £52.48
    - VI. S Tyree – reimbursement of land registry fee - £6.00
    - VII. Omache Gardens - £357.50
    - VIII. KBS Depot - Noticeboard
  - c) To note Direct Debit Payments  
N Power - £69.72
  - d) To update on bank signatories
  - e) To finalise 2025/26 Budget

f) To set precept for 2025/26

9. Highways
  - a) SAMS machine - information download
  - b) Discussion around Ashwellthorpe Road
10. Village matters
  - a) Footpaths
  - b) Defibrillator checks
11. Thorpe Hall – Playing field
  - a) Playground equipment risk assessment training
12. New issues
13. Correspondence
  - a) PKF Littlejohn – conclusion of external audit for 2023/24
  - b) SN Weekly Planning applications and decisions
14. General Parish Issues (for information only)
15. Date of next meeting – 21<sup>st</sup> January 2024